MyriadSea

Management System

FLEET DIRECTIVE

FD2403

17 January 2024

Time Limits and Updates for Handling HSE Events and Non-Conformities

This Fleet Directive is issued as an interim amendment to MSMS until a new version is released. The instructions contained in this Directive are to be considered integral parts of MSMS with immediate effect and the Directive remains valid until formally withdrawn.

With immediate effect, the following time limits and oversight will apply to the handling of non-conformities and HSE events:

1. All Non-Conformities or HSE Events must be reported to the Company as soon as possible, but no later than 24 hours after they take place.
2. The Company will acknowledge receipt of reports within 24 hours, and decide next steps (investigation, analysis or similar – in accordance with MSMS procedures) within 7 days of receiving the report.
3. In all cases, an action plan (corrective and preventative measures) is to be defined and communicated to all parties as soon as possible but in every case within 30 days of receipt of the report.
4. The target to implement all agreed actions is 30 days after the action plan is finalized, however in the case of non-conformities, this may be extended to 90 days with the written approval of the Managing Director.

In addition to the above requirements:

1. The ship will send the Company a copy of the medical logbook within 5 days of the end of every month, and
2. The ship will send the Company a status report within 5 days of the end of the month, showing progress towards fully implementing agreed actions.

This Fleet Directive takes effect immediately.

Please ensure this directive is shared widely, and all take the time to become familiar with the above change(s). All Officers must initial the box below to confirm they have read and understood this Directive.

Ian McIntosh-Oakley
Managing Director
Valid without signature

Confirmation of receipt and understanding:

	Master	Ch. Off.	OOW D	OOW D	Ch. Eng.	2. Eng.	OOW E	OOW E	ETO
Initial									
Name									
Date									